Analysis and Discussion of Campus-Farm Interview Data and World Café Results – 20%

Group work and grading: Work in small groups. Each group submits one report, and all members receive the same grade. The rubric is holistic: each category matters, but the final grade is not a mathematical average of category ratings.

What to write: (1) Report accurately what participants said or contributed, using examples from the records. (2) Analyze the data by identifying themes, patterns, similarities, and differences. (3) Discuss what these findings mean, why they matter for campus-community food sovereignty, and what cannot be concluded from the available data. No separate literature review is required. Course concepts may be used where helpful.

What every group submits: One written report, the interview transcripts or World Café discussion records used for analysis, and rough initial codes for those records. Codes may be typed on a transcript or record, or handwritten on a printed copy. The codes do not need to be a polished final coding system.

Interview groups: Complete assigned interviews. File each consent form in the Consent Forms folder on OneDrive and its transcript in the Transcripts folder. Use a number, not a participant name, in each file name. The consent form and matching transcript must have the same number.

World Café group: Assign note-takers to each table and collect their discussion notes. Remove identifying details from the notes before filing them. Store each set of notes in the Transcripts folder on OneDrive as World Cafe 1, World Cafe 2, and so on. Store consent forms in the Consent Forms folder, with numbered file names and no participant names in the file names.

Important: Groups are assessed only on their assigned research tasks. Consent forms may include participant names or signatures inside the form; the instruction not to use names applies to file names. Do not include identifying participant details in analysis reports or World Café records. Required research files are checked separately from the written report.

Category	F – Fail	D – Below Average	C – Average	B – Excellent	A – Superior
Accuracy of Reporting and Evidence	Does not provide a usable account of the findings, or makes claims with no support in the records.	Misstates important findings or uses quotations or examples inaccurately.	Mostly reports what the records show, but some descriptions or examples are unclear or not well supported.	Accurately reports the main findings and supports them with clear examples from the records.	Consistently reports findings accurately; quotations, summaries, and claims match the records and clearly distinguish participants' words from the group's interpretation.
Identifying and Analyzing Themes	Does not identify meaningful themes or patterns.	Lists topics or quotations without explaining what they show.	Identifies relevant themes, but gives limited explanation of patterns or differences.	Explains important themes, patterns, similarities, and differences, using examples.	Builds a clear and convincing analysis of themes; explains connections, differences, and relevant exceptions using evidence.
Discussion, Significance, and Limitations	Does not explain what the findings mean or consider limits to the conclusions.	Makes general conclusions with little explanation or attention to limitations.	Explains some meaning for campus-community food sovereignty and identifies a relevant limitation.	Explains why findings matter and what they suggest for campus-community food sovereignty; considers important differences or limitations.	Thoughtfully explains the significance and possible implications of the findings; considers differing views and limitations, and clearly distinguishes what the evidence supports from what remains uncertain.
Completion of Assigned Research Tasks	Essential assigned tasks or required records are missing.	Several assigned tasks or required records are incomplete.	Most assigned tasks and records are completed, but some notes, transcripts, or rough codes are missing or unclear.	Completes assigned tasks and provides usable interview transcripts or World Café discussion records, with rough codes for the records analyzed.	Completes all assigned tasks and provides complete, organized, usable interview transcripts or World Café discussion records, together with clear rough codes for the records analyzed.
Consent, Confidentiality, and File Storage	Does not complete essential consent or secure filing requirements.	Misses several important consent, identification, or filing requirements.	Generally follows instructions, but there are minor errors in numbering, removal of identifying details, or folder placement.	Places numbered consent-form files and research records in the correct OneDrive folders; matches interview consent and transcript numbers; removes identifying details from World Café records.	Correctly files all required records; uses numbers rather than names in file names, matches interview consent forms and transcripts by number, and numbers and de-identifies World Café records.
Clarity, Organization, and Structure	Report is missing or very difficult to understand.	Writing and organization frequently make the report difficult to follow.	Report is generally understandable but includes unclear, repetitive, or poorly organized sections.	Report is clear, concise, well structured, and easy to follow.	Report is exceptionally clear, concise, and well organized, with a logical flow from findings to analysis and discussion.